

MINUTES OF THE COMMITTEE MEETING
HELD AT THE RICHARD JORY PLAYING FIELDS, PULLA CROSS
7 OCTOBER 2017 AT 10AM

Present: Richard Allen (Groups' Co-ord), John Bishop, Mark Breach (Vice Chair), Dave Crawshaw (Treasurer), Helen Ellis, Tony Herring (President), Margaret Ingles (Mem Sec), Jill Nicholls (Chair), Caroline Saunders Martin (Gen Sec), Mike Tapp, John Whomersley

Also attending: Chris Breach (Minutes)

1	<p>Apologies: There were none</p>	
2	<p>Declaration of pecuniary and other interests: There were none.</p>	
3	<p>Minutes of the last meeting: These were agreed and signed as a true record.</p>	
4	<p>Matters arising: June Clouston has the equipment list. She will store what she has and amend the list as some items are to be discarded. DC will have the definitive list to be PDF format and copied to all committee members and to the webmaster for the website.</p> <p>JB noted the committee meeting venue being changed between meetings. JN said meetings should be on neutral territory but JB felt members' houses were neutral territory.</p> <p>JB mentioned that some reports were not reaching him before meetings. He has given permission for his wife's email address to be added as a 'bcc' to the committee's group email address; CSM agreed to arrange this with the webmaster. The committee@ email needs to be checked.</p> <p>There was discussion of emails in general and the need for controversial matters to be dealt with at meetings.</p>	<p>DC</p> <p>CSM</p>
5	<p>Chair's Report: "After 10th October the regular members' meetings will need to be covered by the Chair or designated deputy. It wouldn't be appropriate for me to lead meetings after that date.</p> <p>Apparently we're all remiss in sending in our reports as requested. (At a previous meeting agreement had been minuted to committee reports being circulated in advance of meetings; this had not happened but it was agreed, again, that this should happen in future.)</p> <p>New member contact to be found or take up offers received.</p> <p>Leaders' meeting was more lively than anticipated, and certain issues need to be discussed and resolved.</p> <p>I'm sorry to be departing at a time of some discontent, but hopefully with a new broom things will return to something approaching normality.</p> <p>Thank you to all of you who have helped me through some difficult times. I like to think we've had our positive moments too, and I have thoroughly enjoyed my time as your chairman.</p> <p>I wish you well for the future and shall remain in touch. Jill."</p> <p>The committee responded that all were sorry to lose her.</p> <p>There was a short discussion about a derogatory letter from a member to which JN will respond.</p>	<p>JN</p>

6	<p>Committee vacancies /voting: There are 3 vacancies, JN as chair and 2 to replace Michael Wright and June Clouston as committee members.</p> <p>Chair; JN proposed CSM. HE seconded and the proposal was accepted unanimously</p> <p>General Secretary's post will now be vacant - to be reflected in newsletter.</p> <p>Committee Member: Pam Cox, proposed by JN and agreed by all.</p> <p>Committee Member: John Dearman, proposed by MT and agreed with 1 abstention.</p> <p>JN wanted it noted that committee members are free to discuss matters but must not mention committee matters outside the meetings (sanction in constitution). HE proposed sending U3A committee guidelines to all committee members and proposed committee members. MT seconded and all agreed</p>	<p>MB</p> <p>JN</p> <p>CSM</p>
7	<p>Treasurer's report: Balance of £28,991.02 at 07 Oct 17</p> <p>DC reported an attempted scam on JN, DC and TH. This has been resolved and reported. HE suggested a paragraph be put in newsletter advising of the scam.</p> <p>The increased subs will have covered annual expenses this year.</p> <p>Direct Mail: Third Age Trust Magazine costs show discrepancy. Membership Secretary to check. £2.25 on website should be £2.40</p> <p>DC proposed, with the help of JW to review the membership system to simplify it. Beacon is recommended by U3A Trust but at a cost. DC will report by end of year. Agreed by all.</p> <p>Gift Aid to be applied for this month.</p> <p>Events account to be cleared by AGM. It was agreed that £74.50 (described as 'Falmouth money') should be transferred from Events to the main bank account.</p> <p>Signatories for bank accounts need to be amended as JN and TH are to be removed.</p>	<p>MB</p> <p>MI</p> <p>DC JW</p> <p>DC</p> <p>MT DC</p> <p>DC</p>
8	<p>Membership Secretary's report: 12 new members joined since last meeting. Total now 924 with enquiries still coming in. This is about the same level as last year.</p>	
9	<p>Report on speakers: HE circulated a report on all monthly meetings pointing out the gaps. Some of these were taken on by members.</p> <p>JN proposed that committee members should all take charge of some of the 3 monthly meetings. This was agreed by the majority.</p> <p>JN thanked TH for sometimes paying for speakers himself.</p> <p>There needs to be an appeal for coffee people for the Perranwell meeting in the newsletter.</p> <p>MT suggested considering changing the date of the Perranwell meeting as it clashed with other groups e.g. croquet. There was no decision on this which will be added to a future agenda.</p> <p>It was reported that Truro people liked the venue of Carnon Downs Methodist Hall as bus routes were good.</p>	<p>All</p> <p>MB</p>

10	<p>Groups' Coordinator's Report (incl. Sept social event at Busveal):</p> <p>A letter had been received from a member concerning the group leaders' meeting, to which RA responded. It was suggested that a follow-up letter be sent to the member.</p> <p>The draft Group Leader's Pack was distributed at the meeting asking for feedback. A lot of useful comments were received which MB is incorporating in the revised version of the pack to be published.</p> <p>There was a proposal from Margaret Eatough at Busveal for a bonfire party but unfortunately U3A is unable to sanction this due to Health and Safety rules and insurance. If she wishes to invite people personally it cannot be under the U3A banner. JN to respond.</p> <p>It was agreed that the croquet group could spend some of the money that they had collected on new equipment.</p> <p>Truro Meeting: the committee owes a great debt to TH for all his work. RA is offering to help organising the meetings and also other groups at the Conservative Club in the short term.</p> <p>The new projector and computer are to be bought asap</p> <p>Wendy Gilyott-Brown wishes to donate her 2 large sets of handbells to the U3A. JB is currently storing them. A letter from the committee will be sent to Wendy thanking her for her very generous donation.</p> <p>The bells will need to be added to the insurance.</p> <p>A prospective member is hoping to restart the French Film Group once she has joined.</p>	JN MB JN RA DC JW JN CSM
11	<p>Consideration of proposal re new members: Sue Swinchatt, Sue Hutt and John Dearman have offered to take over the role June Clouston had of welcoming new members. This was accepted.</p>	JN
12	<p>Conservative Club storage and future charges: Permission for a secure storage box and negotiating the charges for next year needs to be dealt with by the next meeting.</p>	DC
13	<p>Next meeting: 18 November at The Richard Jory Playing Field, Pulla Cross at 10am.</p>	
	<p>There being no other business the meeting closed at 1.50pm</p>	